

Finham Parish Council

Minutes of the Council Meeting held at 7:00pm,
17th October 2019, at Finham Park School, Green Lane Finham

Present:

Councillor Ann Bush	Councillor James Morshead
Councillor Anthony Dalton (Vice Chairman)	Councillor Colin Salt
Councillor Paul Davies (Chairman)	Councillor Kate Taylor
Councillor Angela Fryer	

Coventry City Councillors: Councillor Mattie Heaven
Councillor John Blundell

Residents: 5**In Attendance:** Jane Chatterton, Clerk & RFO**Chairman's Welcome**

Welcome everyone to the Finham Parish Council's October meeting. Tonight, we have with us Ellen Booth, Coventry South West representative for Coventry City of Culture 2021 who is here to speak and answer any questions you may have about this event.

At the end of the meeting there will an opportunity for everyone to ask whatever questions that need answering as well as the chance to make observations and suggestions.

PCSO Attendance

Two PCSO Officers attended at the start of the meeting and were thanked by the Parish Council for doing so. Members of the public were invited to raise concerns in relation to crime and police matters.

Primary School Parking

The issue with inconsiderate and dangerous parking outside the Primary School at drop off and pick up time was raised. Parking included motorists mounting and parking on pavements, blocking peoples drives, double parking which caused the blocking of Green Lane.

It was noted that parking on the "zig zag" would result in a fixed penalty notice, £100 fine and 3 points being issued.

ANPR Camera

Residents asked when the ANPR camera car would be visiting the area, as this had been promised some months ago.

Speed Watch

It was reported that the recent speed watch that had been conducted in the area had proved very successful. More were planned.

The Chairman Reinstated the Standing Orders.

Co-option

The Chairman updated that following the May 2019 elections, 8 Parish Councillors were elected on to the Parish Council, leaving 2 vacancies.

These vacancies had been advertised for some time and 2 applications had been received for consideration. Unfortunately, one candidate was unable to be progressed due to not meeting the qualifying criteria.

The second application was a valid application and eligible to be considered.

Councillors were asked to consider co-opting Mr James Morshead on to the Parish Council.

Proposed: Councillors Mrs Fryer Seconded: Councillor Mrs Bush Unanimous

RESOLVED THAT:

- (i) Mr James Morshead be co-opted onto the Parish Council.
- (ii) He joined the meeting and signed the Acceptance of Office form.
- (iii) Councillor Morshead to complete his DPI and return to the Clerk.

70. Apologies

Apologies for absence were received from Councillors Bob Fryer and James Cobbett.

71. Declarations of Interest

There were no declarations of interest.

72. Minutes of the Meeting held on 19th September 2019

The minutes of the meeting held on 19th September 2019 were discussed.

RESOLVED THAT the minutes of the meeting held on 19th September 2019 were approved.

73. Matters Arising not listed on the agenda**Newsletter**

The Chairman updated that the second issue of the Finham Newsletter had been distributed. It was noted that the delivery list was complicated, and work would be done on re-assigning routes. Anyone who would assist with the delivery were asked to contact the Clerk.

ACTION: Request to be put on the website and Pride of Finham.

74. Correspondence**74.1 WALC AGM**

It was noted that the WALC AGM would take place on Saturday 9th November.

RESOLVED THAT: anyone wishing to attend to notify the Clerk who would book them a place.

74.2 Kings Hill Development

Councillor Mrs Fryer updated that there was no further news on the application for the three access points onto Green Lane. The Kings Hill group had monitored both CCC and WDC websites to see when the application goes before the Planning Committee.

The Parish Clerk had received an email response from Lucy Hammond, the Principal Planning Officer for WDC and this reads as follows: "As I understand things at the present moment, there are still a few matters raised by technical consultees, in particular in relation to the highways matters although this is not the only matter. Many of the points relate to the technical matters connected to the likely s106 legal agreement obligations and requirements.

As it stands therefore, the application continued to be an ongoing matter. I know the application had been pending for some time, but for something of this size and scale, this is not unusual".

The traffic along St Martins Road and Green Lane continued to be a problem and the A45 was now being used far more by heavy vehicles. This impacted on local traffic and can only be compounded if the proposed access points were permitted. This would impact on the Air Quality which must be a consideration for both Councils.

The Chairman added that Kings Hill had not been on the October agendas for either WDC or CCC. On Tuesday he had attended the Council House to witness Cllr Mattie Heaven, our new Ward Councillor not only make her maiden speech but also to present to the CCC her petition against the latest plan to build a roundabout at the bottom of Green Lane, junction with Kings Hill Lane, St Martins Road and Howes Lane and then also to object to the planned access onto the new estate.

This petition realised 910 objections which was an impressive result despite the website being down for the last week or so. Well done to her.

It was revealing that during a debate in the chamber about the elimination of Green Belt around Coventry, Cllr Maton admitted to not knowing just how much and how many brown field sites there were in Coventry. Truly shocking.

65.3 Library Shelving

At September's meeting a resolution had been passed to purchase new shelving for the Finham Community Library. Further work would be required before the order could be placed. The Clerk would update on progress at November's meeting.

RESOLVED THAT the update be noted.

75. Planning

Planning Applications received since the last meeting

Weekly list for the period 15 September to 21 September 2019

75.1 Application Number:	HH/2019/2111
Application Site:	124 Kenpas Highway
Proposal:	Erection of single storey rear extension, two storey side extension, and loft conversion

RESOLVED THAT: No comment.

Weekly list for the period 22 September to 28 September 2019

75.2 Application Number: HH/2019/2405
 Application Site: 44 Alfriston Road
 Proposal: Erection of a single storey side and rear extension

RESOLVED THAT: No comment.

75.3 Application Number: TP/2019/1414
 Application Site: 41 Cotswold Drive Application Type: Works to TPO Trees
 Proposal: Ash - Trim back overhanging branches to boundary by 2m, Crown lift by 5m.

RESOLVED THAT: No comment.

Weekly list for the period 29 September to 5 October 2019

75.4 Application Number: HH/2019/2105
 Application Site: 15 Jacklin Drive
 Proposal: Erection of rear / side extension (resubmission HH/2018/2197 & HH/2019/1009)

RESOLVED THAT: No comment.

75.5 Application Number: HH/2019/2287
 Application Site: 365 Green Lane
 Proposal: Erection of front garden fence and entrance door

RESOLVED: No comment.

Weekly list for the period 6 October to 12 October 2019

TBC

76. Finance

76.1 to approve payments: -

Cheque Payments (Current Account)					
Date		Reference	Payee	Details	Value
10.10.19	E43	BACS	J Chatterton	Clerks Salary October 2019	
10.10.19	E44	BACS	HMRC	Tax & NI Payment clerk (October)	£49.66
17.10.19	E41	BACS	PFK Littlejohn	External Audit fee 2018-19	£240.00
17.10.19	E45	BACS	J Chatterton	Office allowance & expenses	£46.63
10.10.19	E42	BACS	J Chatterton	Reimbursement printing	£492.80

RESOLVED THAT the payments be approved.

76.2 Bank Reconciliation up to 30th September 2019

The Bank Reconciliation up to 30th September 2019 was received and discussed.

Opening Balance 1 st April 2019	£30,931.80
Add Receipts up to 30 th September 2019	£24,527.40
Less: Payments up to 30 th September 2019	(£11,898.96)
Closing balance as at 30 th September 2019	<u>£43,560.24</u>

RESOLVED THAT the Bank Reconciliation up to 30th September 2019 be approved.

76.3 Quarterly Report up to 30th September 2019

The Quarterly Report up to 30th September 2019 was received and discussed.

RESOLVED THAT the Quarterly Report up to 30th September 2019 be approved.

77. Budget and Precept Request 2020-21

The RFO had prepared a draft budget 2020-21 for discussion.

The figures for the previous year, 2019-20 were:

Precept Request	2019 20
To meet budget	£24,327.40
Less grant	£2,967.00
Precept 2019/20	£21,360.40
Tax Base	£1,548.40
Band D	£13.80

The budget for 2020 21 was approved as £24,326.00.

Precept Request	2020 21
To meet budget	£24,326.00
Less grant	TBC
Precept 2019/20	TBC
Tax Base	TBC
Band D	TBC

Once the Grant and the Tax Base Figure was received from Coventry City Council the Precept and Band D figures could be confirmed.

RESOLVED THAT the budget for 2020 21 be approved as £24,326.00. The Precept figure to be confirmed once the grant value was received from Coventry City Council.

Clerk admin support for FLAG

In 2019 20 the sum of £4,000 had been included in the budget to provide financial assistance to FLAG. It was reported that this money had now been provided which included the purchase of equipment and for the administration assistance provided by the Clerk.

It was proposed that this administration support should now cease.

RESOLVED THAT the Clerk no longer provides administration assistance to FLAG. Clerk to notify FLAG Chair, Mrs Sue Vickery.

78. Defibrillator

The Clerk updated that following the agreement with the Landlord (CCC) on where the defibrillator could be sited on the outside of the Library building, the Licence had been received. Along with the Licence, instructions had been received in relation to the obligation by the Parish Council to carry out an asbestos risk assessment on the building, prior to any work commencing.

It was noted that FLAG were also in the process of carrying out internal work to the building and this would also necessitate an asbestos risk assessment.

RESOLVED THAT the Clerk would work with FLAG and CCC to progress.

79. Parishioner of the Year Award

It had been suggested that the Parish Council runs an award for recognition of the work carried out by Parishioners for the community.

This would be in the form of Parishioner of the Year Award.

The finer detail on how this would be carried out would be looked into.

RESOLVED THAT it was agreed that Councillor Ann Bush would present a framework of how it should work.

80. Task groups & Working Parties

To receive reports from Task Group and Working Party leads

- **Highways (*appoint new Lead*)**

Due to the resignation of Councillor Cobbett as Highways lead a new lead was required.

It was agreed that Councillor Dalton would lead Highways, with the assistance of Councillor Morshead.

- **Kings Hill – Councillor Mrs Fryer**

Previously reported.

- **Schools – Councillor Mrs Bush**

Councillor Mrs Bush reported with sadness that Mr Richard Machin, the former Head teacher of Finham Primary School had passed away last Thursday. Richard had dedicated years of service to the pupils and communities of not just Finham but all of the schools that he had worked at during his career. Richard would be remembered as a larger-than-life, charismatic and inspirational teacher.

He would be sorely missed by so many people – young children, colleagues, friends, parents and most of all, his family. Pupils had been informed on Monday of this sad news and were supported by Educational Psychologists and a team of trained counsellors.

Road Safety

At a recent Governors Meeting the issue of road safety had been raised and the fact that there was no School Crossing Warden outside the Primary School. It was suggested that perhaps a proposal could be put to the Parish Council to see if there was any way that the position could be re-instated, if the MAT in conjunction with the Parish Council could fund the position. Obviously, at this stage the MAT had not been approached.

Several years ago, the position of a School Crossing Warden was withdrawn as part of Council cuts.

ACTION: Councillors Mrs Bush and Mrs Fryer to liaise with the MAT.

- **Coventry City of Culture – Councillor Ms Taylor**

Ms Booth from the Coventry City of Culture had provided a very informative and enthusiastic background and update during the meeting. Further updates would be received. Ms Booth would also attend future meetings.

- **Police & Crime –Councillor Mrs Fryer**

The most recent crime figures available were for August and were as follows:

For the Finham/Green Lane area there were 8 crimes.

All crime 15

Anti-social behaviour (1) – 1 = BP garage

Bicycle theft (0)

Burglary (1)

Criminal damage and arson (3) – BP = 2

Drugs (0)

Other crime (0)

Other theft (0)

Possession of weapons (0)

Public Order (0)

Robbery (0)

Shoplifting (0)

Theft from the person (0)

Vehicle crime (2)

Violence and sexual offences (1)

Regarding parking at the School, Sgt Amy Wright will have a discussion with the officers who went on the Park Safe Scheme training. They will check with traffic to make sure that we are given the correct information regarding parking regulations.

Ruth Khan who is the co-ordinator for the Street Watch group in Finham was interviewed by the Coventry Telegraph on 29th September. If you didn't see the article it is on the Telegraph's website. They made the front page and also pages 2 and 3. A well-deserved coverage for Ruth and her team.

There are two spaces on Ruth's team so if anyone feels able and motivated to join this group of volunteers, please contact Cllr Fryer on angela.fryer15@btinternet.com

- **NHP - Councillor Davies**

Councillor Davies reported that the composition goes on. At this stage he cannot give an accurate completion date but even then, that was the beginning of the process of approval by CCC. The NHP must not contravene CCC Local Plan which it was unlikely to do and when achieved, a referendum would be held for the citizens of Finham to legitimise it and hopefully from then on, it can be used to influence CCC about future changes for Finham.

81. Councillor's reports and items for future Agenda:**VE75 Day**

Councillor Davies updated on the plans for VE75 Day. A meeting was planned for the 30th November with Baginton Parish Council to progress a joint event. Baginton had experience of putting on their Party in the Park. Mrs Lesley Charlton would be assisting Councillor Davies with the event, bringing her knowledge and experience of Finham and working with volunteers. It was agreed Mrs Charlton would be a great asset to the team.

ACTION: Article to go in December's Newsletter asking for volunteers to join the working party. Anyone who had any personal experience were asked to contact the Clerk.

The Chairman Suspended the Standing Orders

82. Public participation: To adjourn to allow public participation.**Petition**

Councillor Heaven updated on the petition which had 910 signatures. The time had been extended by 3 months, anyone who hadn't signed the petition was urged to do so, this can be done at the Library. The website had been down for 2 weeks and this had prevented people signing. People needed to understand that the housing development impacted on the whole of Coventry not just to people living in Finham. Article to be added to the next newsletter.

Parking at the School

Councillor Heaven raised the issue again in relation to inconsiderate parking outside the school despite being constantly reminded of the dangers. Last week the number 9 bus could not travel down the road due to parked cars.

ANPR Car

Councillor Blundell would request a visit from the ANPR car.

Crime

Mr Tony Swann updated that the January to August figures were 33% down. Anyone delivering post including the Newsletter were requested to ensure that this was pushed completely through the letterbox and not left sticking out the door.

83. Date for the next meeting

The date of the next meeting was confirmed as 21st November 2019.

Meeting closed at 8:45pm